

# Item 5.1 Outstanding Actions

## Governance, Risk and Best Value Committee

April 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	14.11.2013	<a href="#">Tram Project Update</a>	To ask that the Director of Corporate Governance writes to the Scottish Government requesting an update on likely timescales for the tram project inquiry.	Acting Executive Director of Resources	November 2014		Inquiry now called by Scottish Government. Verbal Update on Tram project to be provided in 2015.
2	19.12.2013	<a href="#">Corporate Governance: High Performing Workforce – Induction and Training</a>	To request that a follow-up report by the Chief Internal Auditor be submitted to the Committee in June 2014.	Acting Executive Director of Resources	June 2014	April 2016	Organisational Development now expected to lead this report.  <b>Recommended for closure – report on April agenda</b>
3	09/10/14	<a href="#">Greendykes and Wauchope Communal</a>	To request a report in 12 months to both the Finance and Resources	Executive Director of Place	October 2015		The expected end date has been changed to

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		<a href="#">Heating Update</a>	Committee and Health, Social Care and Housing Committee on whether the savings were achieved.				February 2016 following consideration of the report on savings achieved at the Health, Social Care and Housing Committee in January 2016 then referral to the Finance and Resources Committee.
4	13/11/14	<a href="#">Staff who have accepted Voluntary Redundancy or Voluntary Early Release Arrangements and returned to employment with the City of</a>	To request a report by the Director of Corporate Governance, in March 2015, providing a high level overview of workforce management and including further detail on the policies around the employment of teachers and use of supply teachers.	Acting Executive Director of Resources	March 2015	April 2016	<b>Recommended for closure – report on April agenda</b>

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		<a href="#">Edinburgh Council</a>					
5	05/03/2015	<a href="#">Internal Audit Follow-Up Arrangements: Status Report from 1 October to 31 December 2014</a>	To note that mandatory information security training for all staff would be rolled out as part of the ongoing Performance Review and Development process and that once this had been completed for staff in Children and Families it would be reported as part of the Internal Audit Quarterly Review report.	Acting Executive Director of Communities and Families			
6	21/05/2015	<a href="#">Governance of Major Projects: Progress Report</a>	To include details on the overall capital funding in regard to the Early Years Projects.	Acting Executive Director of Resources		April 2016	Recommended for closure – report on April agenda
7	21/05/2015	<a href="#">Governance of Major Projects: Progress Report</a>	To provide a briefing note to Committee on the impact of the Fleet Review project on service delivery	Executive Director of Place	September 2015		Expected January 2016 when Review is completed.

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8	21/05/2015	<a href="#">Report by the Accounts Commission - An overview of local government in Scotland 2015</a>	To note that clarity would be provided regarding the audit arrangements for the new Health and Social Care Integrated Joint Board.	Chief Officer of Edinburgh Health and Care Partnership			
9	23/09/2015	<a href="#">Internal Audit Report: Integrated Health and Social Care</a>	To request an update on the process and timings for sign off of the Council's response to the statutory consultation on the Strategic Plan.	Chief Officer of Edinburgh Health and Care Partnership			
10	23/09/2015	<a href="#">Internal Audit Quarterly Update Report: 1 April 2015 – 30 June 2015</a>	To ask that a summary of the Internal Audit findings on management of HMO licenses be circulated to members of the Regulatory Committee for information.	Executive Director of Place			
11	19/10/2015	<a href="#">Committee Report Process</a>	To investigate technology offered by the new IT provider with a view to improving report format	Chief Executive	October 2016		

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			and reducing officer workload. To request a progress report back to Committee in one year.				
12	12/11/2015	<a href="#">Internal Audit and Risk Service Delivery Model</a>	To request an update report to committee in April 2016 informing how work to establish an in-house risk team was progressing and detailing plans for the future.	Acting Executive Director of Resources	April 2016	April 2016	Recommended for closure – report on April agenda
13	12/11/2015	B – Monitoring Officer Investigation	To request a report from the Strategy and Governance Manager in March 2016 on the Council's document retention policy, its robustness and whether it needs to be amended.	Chief Executive	March 2016	April 2016	Recommended for closure – report on April agenda
14	15/12/2015	<a href="#">Home Care and Reablement Service Contact</a>	To request an update report in six months, this should include contact time	Chief Officer of Edinburgh Health and	May 2016		

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		<a href="#">Time</a>	by area and feedback from clients and bodies such as the Care Commission.	Care Partnership			
15	03/03/2016	Waste Collection	To ask that a report detailing the background of current waste collection difficulties across the City and action being taken to resolve them be submitted to the Transport and Environment Committee meeting in May prior to coming to the Governance, Risk and Best Value Committee in June 2016.	Executive Director of Place	June 2016		
16	03/03/2016	Gaelic Education Provision	To ask for a joint report from the Acting Executive Director of Resources and the Acting Executive Director of Communities and Families about recent developments in Gaelic education provision in Edinburgh. The report to	Acting Executive Director of Resources  Acting Executive Director of Communities	June 2016		

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			contain detail of whether due process was followed and identify lessons learnt, and should be submitted to the Education, Children and Families Committee in May, prior to coming to the Governance, Risk and Best Value Committee in June 2016.	and Families			